

SOS ACADEMY CHARTER MIDDLE SCHOOL 102

QUARTERLY GOVERNANCE BOARD MEETING

Thursday May 4, 2023, 6:00pm

MINUTES



Board Members present: Mark Ansley, Fredrick McClendon and Reginald Gaffney and Genell Mills (ex-Officio)

I. CALL TO ORDER/VERIFICATION OF QUORUM

The meeting was called to order 6:08 pm by Mark Ansley. Quorum(4) board members were not present.

II. WELCOME/PRAYER/PLEDGE OF ALLEGIANCE

Welcome by Director Mills; Prayer and Pledge of Allegiance by Dr. Price.

III. APPROVAL OF 2-02-2023 MINUTES

The minutes will be sent to the absent board members for their review / vote.

IV. ANNOUNCEMENTS

A. 2023 Charter Annual Programmatic Review – February 27, 2023 @ 8:30am
All areas of incompleteness have been corrected and resubmitted.

V. PUBLIC INPUT – N/A

VI. COMMENTS FROM PARENT ORGANIZATIONS - Dr. Sharolyn Price

A. 2023-2024 Budget and Plan completed.

All PFEP activities/workshops have been completed and paperwork submitted. The PFEP Plan for 2023-2024 school year have been submitted. Director Mills thanked Ms. Kohn for her assistance throughout the school year as a dedicated parent.

VII. OLD BUSINESS (School Security Updates) – Director Mills

A. JSO School Security for 2022-2023 - (Charter Threat Assessment Team/SESIR Training Survey)
we are still looking for another security company because of the cost.

A copy of the contract with Dynamic Integrated Security System was shown to the board and discussed. Concerns arose such as the cost for training their employees (approx. \$4,500.00), the cost of a security car on campus (\$7/day, which is an additional \$10,000/year), etc. Hiring another security company is put on hold until it is reviewed by SOS Academy's attorney.

Director Mills explained that security companies must be certified by JSO before serving in a public school. Another option for school security would be if a staff member is willing to go through go thru the training, pass the test, and be certified as a guardian. That staff member would also be certified to carry a concealed weapon.

Director Mills said she would check with Dr. Allen Hall for the time limit that it would take to go through the training for a staff member.

- B. BTAT (Behavior Threat Assessment Team) & Active Assailant Drills & Fire Drills Monthly
All training is up to date. Ms. Alisha Spencer, the replacement for Ms. Mobley, will be joining the BTAT Team.

VIII. NEW BUSINESS: Director Mills

- A. Charter links Information is up to date.
- B. 2023 Awards 5/24/23 and 8th Grade Graduation 5/31/23; 34 graduates
Board members were invited to both events.

C. Charter Requirements – subheadings that need to be approved by SOS Board

IX. DIRECTOR’S REPORT: Ms. Genell Mills

- A. SOS Lease with COJ completed.
Director Mills thanked Mr. Ansley and Councilman Gaffney for working with the city in the completion of the lease for the next 30 years.
- B. School Sign completed.
Director Mills thanks Mr. Ansley for his leadership in the completion of the digital sign.
The company is willing to input the messages and/or pictures uploaded on the digital sign until training for SOS staff is complete.
- C. 2022-2023 CNA & SIP GOALS & continuing Improvement update
The staff will be reviewing the SIP Goals for the upcoming school year after PM3 testing.
PM3 testing will begin this week.
The State requires that 80% of staff is trained in mental health. As of April 15th, all staff member have been trained in mental health and first aid.
- D. Ms. Mills discussed that SOS will be preparing for both the Charter School Contract Renewal and School Accreditation for 2024. She would also keep the Board and other stakeholders informed of the procedures.

X. PRINCIPAL’S REPORT: Ms. Mills

- A. District PMA3 Summary Reports & Proposed Target School Results
After the District’s PM3 there was a great increase in ELA from 32% to 33%; from 16% to 38% of the total score. Ms. Mills mentioned that the State is only looking for proficient students scoring a 3 or above. By the end of June or early July test scores should be received. ELA testing begins this week. Ninety-five percent of students are required to be tested; SOS is currently at 99% completion.

XI. CONSULTANT’S REPORT: Dr. James Young (Turnaround Solutions Inc.) – N/A

XII. ASSISTANT PRINCIPAL CURRICULUM & INSTRUCTION REPORT: Ms. Shirlene Scott

- A. PDF Activities Update
Mrs. Scott explained that PM1 & PM2 (progress monitoring) is for information purposes only to collect data. Once data is collected teachers use the data to drive the instruction. PM3 is for accountability. The goal is to keep proficient students proficient. SOS is at 99% of testing students. The remainder of the students will complete testing tomorrow then we will be at 100% completion.

Mrs. Scott mentioned that the only change in the test that it is one session and time extension is allowed for all students. The test is aligned to the BEST Standards.

B. 2022-2023 Testing Calendar Updates

Students still must take the paper-based Science test NGSSS. Civic EOC is still 30% of student's final grade, Algebra 1 EOC is also 30% of student's final grade.

Testing schedule

Tuesday, May 2nd – PM3 Reading 6th 7th & 8th

Tuesday, May 9th - PM3- Math S1, 6th, 7th, & 8th

Thursday, May 11th – Science NGSSS 8th ONLY

Tuesday, May 16th -Civics EOC (7th & 8th)

Wednesday, 5-17=23 Algebra 1 EOC (804 only)

XIII. Monthly Student Service Reports: Director Mills

A. EOY Attendance: 49(6th), 40(7th), & 43 (8th) = 132 students Enrolled School-wide

B. Principal Mills stated that our current enrollment is still within our approved annual enrollment capacity. As a matter of fact, it is below our approved student capacity. Since we are in the third year of our contract, the approved enrollment capacity is 220. She also stated that we are really trying to increase enrollment to that capacity through better marketing for 2023-2024.

XIV. Charter Requirements – subheadings that need to be approved by SOS Board: 4a6a.

1. Approval for Contract arrangements/Policy & Procedures – N/A

2. Purchases that should appear on fixed assist list – N/A

3. Approval for asset disposals – N/A



4. Approval for professional & H.R. Services: Mrs. Hill

a. Hiring of Alisha Spenser (Dean of Students) & Kathi Vaughn-Malpress (ESE)



5. Approval of Business /Legal Services/Report: Mrs. Hill

a. Dynamic Security Services Proposed Contract or JSO



6. Approval for Financial Activities Report: Mrs. Kaye Hill & Director Mills

a. Quarterly Financial Reports (Include the following the Budget, capital outlay, Federal Funds, Surtax, Food Service and FTE)

Mrs. Hill reported the Balance Sheet as of March 31, 2023 as Total Current assets

\$824,186.70 / Total Equity \$818,661.95 fund balance

Profit & Loss by Class - Net income is \$486,328.10 (fund balance of 2022-2023)

b. 2023-2024 Title 1 & PEPF Proposed Budgets



MOTIONS: - Due to a lack of quorum, all items that require approval from the board will be submitted to the absentee board members via email for their review and/or approval.

7. Facility Report: Mr. Ansley

a. Information from Bill Bishop was shared with the board however due to not having a quorum a separate meeting will be scheduled to discuss the planning of a new school facility.

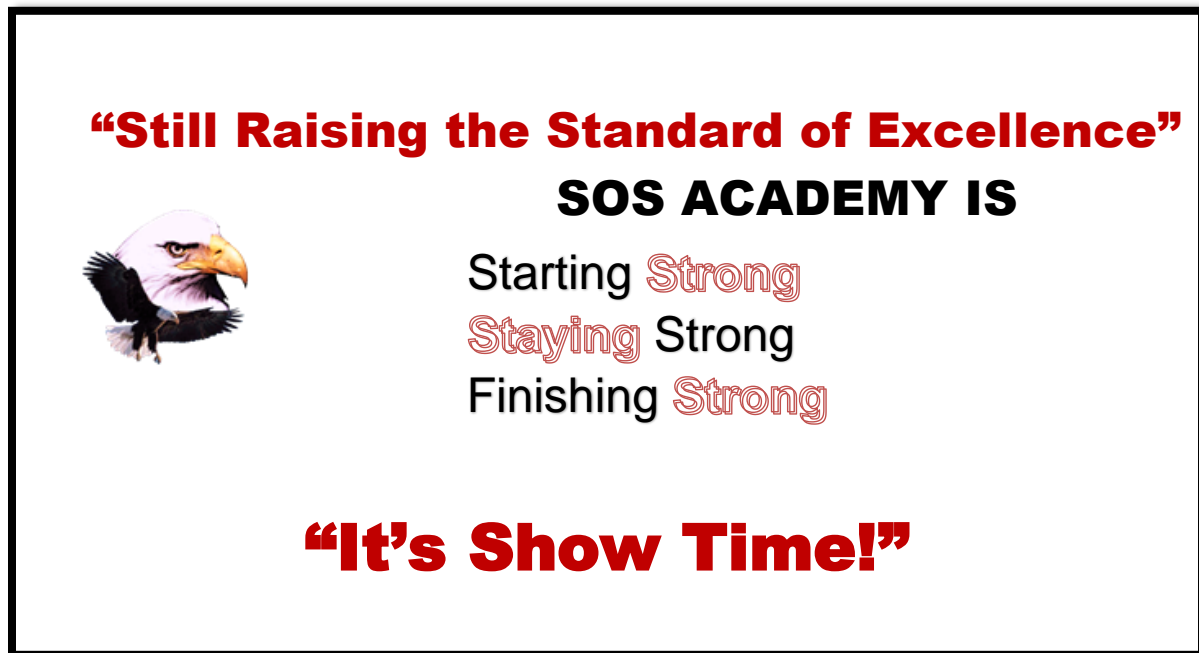
8. Extra-Curricular Activities/Athletics - N/A

9. Board Information/Activities: Director Mills – N/A

XV. **MOTION TO ADJOURN** – meeting adjourned at 6:49 pm.

XVI. **MEETING FILE:** (Agenda, 2/3/23 Minutes, FSAT Data, Final Charter Annual-Programmatic Review Checklist, Facility Information, Proposed Security Contract, Title 1 and PFEP Budgets &, Monthly Financials

2022 – 2023 School Motto



Friday, May 5, 2023

A call was made to board member Dr. Wims to receive her vote on the following items:



- 2-2-23 minutes
- **Hiring of Alisha Spenser (Dean of Students) & Kathi Vaughn-Malpress (ESE)**
- Dynamic Security Services Proposed Contract or JSO
- Quarterly Financial Reports (Include the Budget)

Board member Brenda Wims voted to approve all the above-mentioned items and with Dr. Wims vote the quorum quota was met. All items approved.