

SOS ACADEMY CHARTER MIDDLE SCHOOL GOVERNANCE BOARD ANNUAL MEETING

Thursday August 16, 2018



MINUTES

Members Present: Marva Salary, Linda Lewis, Fredrick McClendon, Brenda Wims, Stephen Wise and Genell Mills

I. CALL TO ORDER/VERIFICATION OF QUORUM

Meeting was called to order at 6:10 pm by Chair Marva Salary.

II. WELCOME/PRAYER/PLEDGE OF ALLEGIANCE

Chair Salary offered prayer and everyone recited the Pledge of Allegiance.

III. APPROVAL OF May 24, 2018 MINUTES



MOTION

It was 1st moved by Linda Lewis and properly 2nd by Brenda Wims to approve the May 24, 2018 minutes. Motion carried.

IV. ANNOUNCEMENTS/PRESENTATIONS/INTRODUCTIONS

A. 2018 SOS Academy Staff

Each grade level administrator introduced members of their team. Mrs. Hill introduced the returning staff members.

New staff members – Quayana Browne- 7th Civics, Salina Harmon - 8th Math
Idin Tokic – P.E. Coach

Celeste Matthews – moved from the classroom to Food Service Director.

B. Tuesday, August 14, 2018 City Council Resolution for SOS Academy

Director Mills invited the entire staff to the Reading of Resolution (2018-94-A), held at City Hall, commending and congratulating SOS Academy and Genell Mills on 20 years of educational service to the community. A plaque was given to Director Mills.

C. Community Partnership Youth Center (Fred Sermones & Pastor Reginald Gundy)- N/A

V. PUBLIC INPUT – N/A

VI. COMMENTS FROM PARENT ORGANIZATIONS – Dr. Sharolyn Price

A. Recent Activities (PIP) – Mr. Antonio Mann (previous PTSO President) will be implementing a program to get male students and men more actively involved

under the WATCH D.O.G.S. Program (Dads of Great Students). They will be meeting with Director Mills to discuss the program.

VII. OLD BUSINESS

A. 2017 – 2018 FSA Results

SOS Academy ranked 4th out of the 11 schools in the overall FSA scores on the Westside of Jacksonville.

Mrs. Mills gave accolades to Mr. Reed, the 6th grade math teacher who increased his L25 students by 77%, in which 7 out of 10 students showed a gain. Mrs. Mills said SOS Academy's overall grade increased by 3%. The proposed target for next year is to earn a "B".

B. Change in Security Plan with Protective Services

Director Mills said it was mentioned at the charter school principal's meeting that all Duval County schools must have a security officer or Guardian ed Litem on campus. It was also mentioned that JSO did not have enough officers to cover charter schools and charter school would be responsible for providing their own security. However, a JSO security officer is sent to SOS Academy every day.

The cost for SOS Academy to hire a private security company would have been \$18.00/hour. Jacksonville Sheriff Office cost is \$75.00/hour. Director Mills asked who would be responsible for paying these fees and she was informed that they were not sure but it would not cost SOS Academy anything at this time.

Director Mills mentioned that SOS Academy's security plan was turned in to the District on time as requested.

VIII. NEW BUSINESS – Ms. Mills

A. SOS Academy "Rebranding" Marketing and Recruitment

Director Mills said she met with her administrative team to discuss grants and forming a grant committee that will assist with marketing and rebranding SOS Academy for more financial support.

IX. DIRECTOR'S/PRINCIPAL'S REPORT – Ms. Genell Mills

A. 2018-19 School Improvement Plan

B. 2018-19 Academic Goals

X. CURRICULUM DIRECTOR'S REPORT – Dr. Austrai Bradley – 6th Grade

A. Curriculum & Instructional Report

Dr. Bradley mentioned that the 6th grade team will continue the same curriculum for L25 students using To Go Math, Achieve 3000, iReady, Stem Scope in Science and FL Civics for 7th graders. Dr. Bradley said tutoring will begin earlier this year in order to keep the student proficient. Diagnostic testing will begin next week.

B. 6th Grade Team Report

Dr. Bradley said she is excited about working with her team and looking forward to a successful year. Director Mills mentioned that the 6th graders have had the lowest recruitment for the past two years. This year, during the spring, SOS will have a massive 6th grade recruitment orientation inviting 5th graders to visit SOS Academy.

XI. CONSULTANT'S REPORT – Dr. James Young (Turnaround Solutions Inc.) – N/A

XII. DEAN OF STUDENT – Ms. Stacey Mobley – 8th Grade

A. 8TH Grade Team and School Discipline, Transportation, & Health & Welfare Reports

Ms. Mobley reported that everything is going well with the 8th grade students and the 8th grade team. Transportation for the school is still being provided by STA- Student Transportation of America. Right Path will be on campus to assist students with any counseling needs.

**B. 52 sixth graders; 53 seventh graders and 56 eighth graders = Current Total of 161
Our Target is 175 to 200**

XIII. READING COACH & PROFESSIONAL DEVELOPMENT – Ms. Shirlene Scott – 7th Grade

A. School Professional Development & Reading Reports

Mrs. Scott reported that she and Director Mills reviewed curriculums over the summer that would target all grade levels.

Mrs. Scotts reported the following:

- Proficient students – will work out of a book that would allow them to perform on their level as well as to stretch them to the next level.
- Bubble students (10 or less points away from being a proficient student) - will received instructional curriculum. It will be the same curriculum but geared for their level.
- L25 students – research shows that the main thing that the L25 students need is support. This curriculum will give them the foundational skills that they need to advance to the next level.

Mrs. Scott mentioned that all of Duval County classes are 50 minutes, 7 straight classes. However, ELA and Math classes are blocked classes using a strategic plan implementing writing and reading to help reading scores to increase.

Mrs. Scott invited Board Members to visit the PD(Professional Development) Room located Room #316, dedicated to t helping teachers in the area of professional development.

B. 7th Grade Team Report

Mrs. Scott said she is very pleased with the teacher/student engagement in the classrooms.

XIV. District office – subheadings that may need to be approved by SOS Board: 6a & b

1. Approval for Contract arrangements/Policy & Procedures – N/A
 - a. Turn-around solutions contract
2. Approval for Purchases that should appear on fixed assist list – N/A
3. Approval for asset disposals – N/A
4. Approval for professional & H.R. Services – N/A
5. Approval of Business /Legal Services/Report- N/A

6. Approval for Financial Activities Report
 - a. Monthly Financial Report

Mrs. Hill mentioned that SOS ended the 2017-2018 school year in the black. SOS started 2017-2018 year with \$92,576 in net income, as of June 30, 2018 the net income dropped by \$14,725; school is still operating in the black with ending fund balance of \$77,849. Ms. Hill stated to the board that as a company it is the goal to always increase net income; as of June 30, 2018 school had more expenditure than revenue that was generated. The school needs to generate more revenue. A Suggestion made to put wish lists on SOS Academy’s website. Board member did receive a copy of the balance sheet-ending June 30, 2018.

Board members received financials for July 31, 2018, which include Profit and Loss and Balance Sheets; the school financials show a negative net income \$2,332; which is partly due to not receiving revenue funding for Title I and Capital Outlay expenditures.

- b. End-of-Year Budget

Board members received a copy of the **three year** Operating Budget for 2018 thru 2021. The budget indicates a surplus for the next three years. This budget was submitted and approved by the District in May. Budget need Board approval.



MOTION

It was 1st moved by Dr. Brenda Wims and properly 2nd by Linda Lewis to approve the July monthly financial report and 2018-2019 Budget. Motion Carried.



MOTION

It was 1st moved by Stephen Wise and properly 2nd by Dr. Brenda Wims to approve the 2018-2019 Budget. Motion Carried.

7. Facility/Security Report – N/A
8. Extra-Curricular Activities/Athletics
 - a. Coach Idin Tokic is the new Athletic Director

9. Board Information/Activities

- a. Resignation of Board Member Reginald Gaffney

Board members received a copy of Mr. Gaffney's letter of resignation.



MOTION

It was 1st moved by Stephen Wise and properly 2nd by Linda Lewis to accept the resignation of Reginald Gaffney.

XV. MOTION TO ADJOURN

The meeting was adjourned at 7:29 pm.

2018 – 2019 School Motto

“Still Raising the Standard of Excellence”

SOS ACADEMY IS

Starting **Strong**

Staying **Strong**

Finishing **Strong**

