SOS ACADEMY CHARTER MIDDLE SCHOOL 102 QUARTERLY ANNUAL GOVERNANCE BOARD MEETING



Thursday, November 7, 2024, 6:00pm

MINUTES

I. CALL TO ORDER/VERIFICATION OF QUORUM

Members present: Latoya Williams-Shelton, Mark Ansley, Brenda Wims, Fredrick McClendon, Pastor Cedric Matthews
Quorum is present.✓

II. WELCOME/PRAYER/PLEDGE OF ALLEGIANCE

Principal Mills welcomed everyone; Mrs. Scott prayed.



MOTION

III. APPROVAL OF 8-15-24 Quarterly Meeting Minutes

It was 1st moved by Brenda Wims and 2nd by Pastor Matthews that 8-15-24 minutes be approved. Motion carried.

- IV. ANNOUNCEMENTS N/A
- V. PUBLIC INPUT N/A

VI. <u>Charter Requirements – subheadings that need to be approved by SOS Board (4a and 6a&b)</u>

a. Approval HRS by Ms. Mills

1. Ms. Mills reminded the board that an approval of revision to the school calendar effective October 9, 2024 due to Hurricane Helene school closures on September 26-27, 2024, the weather day originally scheduled for November 1, 2024 was changed to a regular instruction day to meet instructional requirements. Parents were notified of this change via One Call Now, SOS' parent/staff parent notification system.

b. Approval for Financial Activities Report:

- 1. SOS 2025-2026 Preliminary Budget Principal Mills presented to the board SOS's Preliminary Budget for the 2025-2026 school year with FTE of 175 students. Ms. Mills stated that SOS's current budget is built on FTE of 150 students and as of survey 2 the FTE was 145 students. Ms. Mills stated that with an aggressive enrollment campaign that will begin January 1, 2025 thru July 31, 2025 she has high hopes that we will meet the target FTE of 175 students for school year 2025-2026
- 2. Ms. Hill presented the Financial Audit for fiscal year ending June 30, 2024. Ms. Hill stated to the board that SOS's audit was a clean audit and there were no material findings in the audit; she also stated to the board that the school continues to have a total positive fund balance for fiscal year ending June 30, 2024. Ms. Hill also presented quarter 1 financials July 1 thru September 30, 2024. Ms. Hill stated that overall quarter 1 school financials were good, however, Ms. Hill stated to the board that the board needs to be vigilant and aggressive in strategizing on ways to increase revenues for the school's General Funds Account to maintain the goal of operating with a positive fund balance for all accounts.



MOTION—Brenda Wims first moved and Fredrick McClendon seconded the motion to approve the revised school calendar. The motion carried.

- a. Revision to 2024-2025 school calendar
- b. Financial Audit and Quarterly Financial Reports & 2025-2026 Preliminary Budget



<u>MOTION</u>—Brenda Wims first moved and Mark Ansley seconded the motion to approve the Financial Audit for fiscal year ending June 30, 2024, quarterly financial Reports ending September 30, 2024 & Preliminary Budget for school year 2025-2026. The motion carried.

VII. COMMENTS FROM PARENT ORGANIZATIONS - Dr. Sharolyn Price

A. PFEP Activities & Update

The upcoming parent activity is Literacy Night/Book Fair on 11-14-24, 6 pm. Dr. Price mentioned that 10 parents received Thanksgiving baskets with turkeys and canned goods. Pastors Annette and Jack Harmon of The Bethel Church donated the turkeys again this year, and Ms. Kohn, a member of The Bethel Church, assisted in ensuring the process ran smoothly.

The next parent activity will be Thursday, $1-9-25-8^{th}$ Grade Transition to High School, after which there are two more parent activities for the year.

VIII. OLD BUSINESS – Director Mills

A. COGNIA School Accreditation – Update

The Accreditation Engagement Review was held virtually on 8-19-24. Teachers, staff, the leadership team, parents and students were interviewed. Director Mills said she was pleased with the review.

SOS received a congratulations letter from Cognia notifying it of accreditation for the next five years. The Institution Summary Overview shows SOS as being approved by the Cognia Accredited Association, along with a map location.

IX. **NEW BUSINESS:** Director Mills

A. 2024 – 2025 SOS September & October Staff Flowcharts
Board members received a copy of the 2024-2025 flow chart of full disclosure of relatives for September and October.

X. PRINCIPAL/DIRECTOR'S REPORT: Ms. Genell Mills

A. 2024-2025 SIP & CNA GOALS & continuing Improvement

ACADEMIC GOAL:

If SOS implements a data driven instructional program, that encompasses differentiated instruction and is comprehended by all stakeholders, then SOS will improve in the following areas:

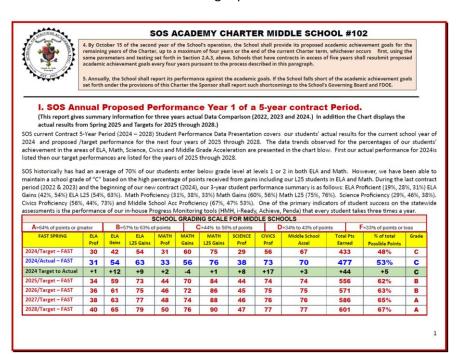
- 1. Student academic achievement in all areas,
- 2. Greater ability in accessing multiple informational text & identifying discipline specific vocabulary,

- 3. The number of students making yearly gains and
- 4. Continuing to improve School Grade

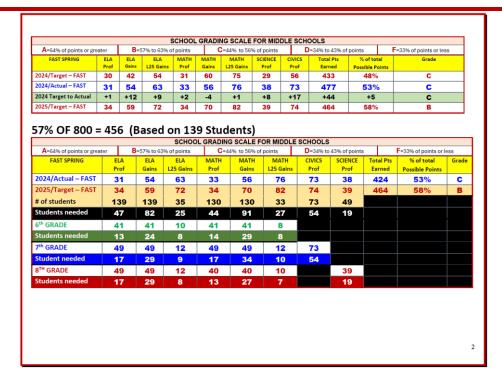
NON-ACADEMIC GOAL:

If SOS implements a student/classroom management system that creates a positive school culture that allows ever student to be safe and successful and is comprehended by all stakeholders, then SOS will improve in the following areas:

- · Academics Performance,
- · Appropriate student behavior in all areas,
- · Parental involvement/support and,
- School Pride
- School/Community Relations producing Future Leaders of Tomorrow
- **B.** SOS Annual Proposed Performance Year 1 of a 5-year contract Period Report Director Mills submitted the following report:



C. SOS F.A.S.T Proposed Targets for Spring 2025



XI. CONSULTANT'S REPORT: Dr. James Young (Turnaround Solutions Inc.) – N/A

XII. VICE PRINCIPAL CURRICULUM & INSTRUCTION REPORT: Scott

- A. F.A.S.T 2024 PM1 RESULTS
- PM1- Progress Monitoring (collect data)
- PM2- January 2025 (collect data)
- PM3- May 2025 (scores that count towards the student and school grade)
- ELA report
 - 6th grade- 29% are at or above proficiency.
 - 7th grade- 16% are at or above proficiency.
 - 8th grade- 14% are at or above proficiency.
 - 6th-8th grade as a whole- 20% at or above proficiency.
 - Goals/Targets for students at or above proficiency- Enrichment
 - Goals/Targets for students below proficiency- RTI (response to intervention)

Math report

- 6th grade- 8% are at or above proficiency.
- 7th grade- 20% are at or above proficiency.
- 8th grade- 0% are at or above proficiency.
- 6th-8th grade as a whole- 10% at or above proficiency.
- Goals/Targets for students at or above proficiency- Enrichment

Goals/Targets for students below proficiency- RTI (response to

B. 1st Quarter A/B Honor Roll Students

6th grade – 8 students, 2 with straight A's;

7th grade – 11 students with 1 straight A's

8th grade – 13 students with 1 straight A's Total of 32 A & A/B Honor Roll Students

- C. Attendance and Enrollment
 - ✓ Improved this school year!
 - ✓ Enrollment is low- 141 students
- **D.** Professional Development Activities

Mrs. Scott said teachers continue with PLC/PD meetings, focusing on data, lesson plan development, and book study—Teach Like A Pirate helps teachers hone their teaching abilities and skills.

XIII. ASSISTANT PRINCIPAL/DEAN OF STUDENTS: Mills

- A. School-wide Discipline, Transportation, Health & Welfare Reports
 142 Enrolled: 44 sixth graders, 48 seventh graders, 50 eighth graders
- B. BTAT (Behavior Threat Assessment Team) & Active Assailant Drills & Fire Drills Monthly
- C. Athletic & PBIS Activities
- **D.** Clubs/Mentor Activities (Calendar)

XIV. <u>Charter Requirements – subheadings that does not need approval by the SOS Board:</u>

- 1. Approval for Contract arrangements/Policy & Procedures n/a
- 2. Purchases that should appear on fixed assist list update- n/a
- 3. Approval for asset disposals n/a
- 4. Professional & H.R. Services (Doesn't need Board Approval) n/a
- 5. Business /Legal Services/Report (Doesn't need Board Approval) n/a
- 6. Approval for Financial Activities Report(Doesn't need Board Approval) n/a
- 7. Facility Report- n/a
- 8. Extra-Curricular Activities/Athletics Dean Swilling
 - Students Awards Day, May 22, 2025,10:00 am SOS Gymnasium
 - 8th Grade Graduation, May 28, 2025, 10:00 am SOS Gymnasium
- 9. Board Information/Activities n/a

MOTION TO ADJOURN @ 7:21 pm - closing prayer by Dr. Wims.



MOTION

A Motion was made by Dr. Wims and 2^{nd} by Mr. Ansley to adjourn the meeting. Meeting adjourned at 7:31 pm. Closing prayer by Dr. Wims.

MEETING FILE NOVEMBER 7, 2024:

- (1) Board Meeting Agenda; (2) August 15, 2024; Minutes; (3) SOS 2025-2026 Preliminary Budget;
- (4) SOS Quarterly Financials; (5) PFEP Information; (6) COGNIA Information; (7) Staff Flowcharts;
- (8) SIP/CNA Report; (9) Contract Annual Performance Proposal; (10) FAST Proposed Targets; (11) 2024 FAST PM1 Summary Results; (12) 1st Quarter A/B Honor Roll.

2024 – 2025 School Motto

"Still Raising the Standard of Excellence" SOS ACADEMY IS

Starting Strong
Staying Strong
Finishing Strong



