

SOS ACADEMY CHARTER MIDDLE SCHOOL 102 QUARTERLY ANNUAL GOVERNANCE BOARD MEETING



Thursday, November 7, 2024, 6:00pm

MINUTES

I. CALL TO ORDER/VERIFICATION OF QUORUM

Members present: Latoya Williams-Shelton, Mark Ansley, Brenda Wims, Fredrick McClendon, Pastor Cedric Matthews
Quorum is present. ✓

II. WELCOME/PRAYER/PLEDGE OF ALLEGIANCE

Principal Mills welcomed everyone; Mrs. Scott prayed.



MOTION

III. APPROVAL OF 8-15-24 Quarterly Meeting Minutes

It was 1st moved by Brenda Wims and 2nd by Pastor Matthews that 8-15-24 minutes be approved. Motion carried.

IV. ANNOUNCEMENTS – N/A

V. PUBLIC INPUT – N/A

VI. Charter Requirements – subheadings that need to be approved by SOS Board (4a and 6a&b)

a. Approval HRS by Ms. Mills

1. Ms. Mills reminded the board that an approval of revision to the school calendar effective October 9, 2024 due to Hurricane Helene school closures on September 26-27, 2024, the weather day originally scheduled for November 1, 2024 was changed to a regular instruction day to meet instructional requirements. Parents were notified of this change via One Call Now, SOS' parent/staff parent notification system.

b. Approval for Financial Activities Report:

1. SOS 2025-2026 Preliminary Budget – Principal Mills presented to the board SOS's Preliminary Budget for the 2025-2026 school year with FTE of 175 students. Ms. Mills stated that SOS's current budget is built on FTE of 150 students and as of survey 2 the FTE was 145 students. Ms. Mills stated that with an aggressive enrollment campaign that will begin January 1, 2025 thru July 31, 2025 she has high hopes that we will meet the target FTE of 175 students for school year 2025-2026

2. Ms. Hill presented the Financial Audit for fiscal year ending June 30, 2024. Ms. Hill stated to the board that SOS's audit was a clean audit and there were no material findings in the audit; she also stated to the board that the school continues to have a total positive fund balance for fiscal year ending June 30, 2024. Ms. Hill also presented quarter 1 financials July 1 thru September 30, 2024. Ms. Hill stated that overall quarter 1 school financials were good, however, Ms. Hill stated to the board that the board needs to be vigilant and aggressive in strategizing on ways to increase revenues for the school's General Funds Account to maintain the goal of operating with a positive fund balance for all accounts.



MOTION—Brenda Wims first moved and Fredrick McClendon seconded the motion to approve the revised school calendar. The motion carried.

a. Revision to 2024-2025 school calendar

b. Financial Audit and Quarterly Financial Reports & 2025-2026 Preliminary Budget



MOTION—Brenda Wims first moved and Mark Ansley seconded the motion to approve the Financial Audit for fiscal year ending June 30, 2024, quarterly financial Reports ending September 30, 2024 & Preliminary Budget for school year 2025-2026. The motion carried.

VII. COMMENTS FROM PARENT ORGANIZATIONS - Dr. Sharolyn Price

A. PFEP Activities & Update

The upcoming parent activity is Literacy Night /Book Fair on 11-14-24, 6 pm.

Dr. Price mentioned that 10 parents received Thanksgiving baskets with turkeys and canned goods. Pastors Annette and Jack Harmon of The Bethel Church donated the turkeys again this year, and Ms. Kohn, a member of The Bethel Church, assisted in ensuring the process ran smoothly.

The next parent activity will be Thursday, 1-9-25 – 8th Grade Transition to High School, after which there are two more parent activities for the year.

VIII. OLD BUSINESS – Director Mills

A. COGNIA School Accreditation – Update

The Accreditation Engagement Review was held virtually on 8-19-24. Teachers, staff, the leadership team, parents and students were interviewed. Director Mills said she was pleased with the review.

SOS received a congratulations letter from Cognia notifying it of accreditation for the next five years. The Institution Summary Overview shows SOS as being approved by the Cognia Accredited Association, along with a map location.

IX. NEW BUSINESS: Director Mills

A. 2024 – 2025 SOS September & October Staff Flowcharts

Board members received a copy of the 2024-2025 flow chart of full disclosure of relatives for September and October.

X. PRINCIPAL/DIRECTOR'S REPORT: Ms. Genell Mills

A. 2024-2025 SIP & CNA GOALS & continuing Improvement

ACADEMIC GOAL:

If SOS implements a data driven instructional program, that encompasses differentiated instruction and is comprehended by all stakeholders, then SOS will improve in the following areas:

1. Student academic achievement in all areas,
2. Greater ability in accessing multiple informational text & identifying discipline specific vocabulary,


3. The number of students making yearly gains and
4. Continuing to improve School Grade

NON-ACADEMIC GOAL:

If SOS implements a student/classroom management system that creates a positive school culture that allows every student to be safe and successful and is comprehended by all stakeholders, then SOS will improve in the following areas:

- Academics Performance ,
- Appropriate student behavior in all areas,
- Parental involvement/support and,
- School Pride
- School/Community Relations producing Future Leaders of Tomorrow

B. SOS Annual Proposed Performance Year 1 of a 5-year contract Period Report Director Mills submitted the following report:



SOS ACADEMY CHARTER MIDDLE SCHOOL #102

4. By October 15 of the second year of the School's operation, the School shall provide its proposed academic achievement goals for the remaining years of the Charter, up to a maximum of four years or the end of the current Charter term, whichever occurs first, using the same parameters and testing set forth in Section 2.A.3. above. Schools that have contracts in excess of five years shall resubmit proposed academic achievement goals every four years pursuant to the process described in this paragraph.

5. Annually, the School shall report its performance against the academic goals. If the School falls short of the academic achievement goals set forth under the provisions of this Charter the Sponsor shall report such shortcomings to the School's Governing Board and FDOE.

I. SOS Annual Proposed Performance Year 1 of a 5-year contract Period.
(This report gives summary information for three years actual Data Comparison (2022, 2023 and 2024.) In addition the Chart displays the actual results from Spring 2025 and Targets for 2025 through 2028.)

SOS current Contract 5-Year Period (2024 – 2028) Student Performance Data Presentation covers our students' actual results for the current school year of 2024 and proposed /target performance for the next four years of 2025 through 2028. The data trends observed for the percentages of our students' achievement in the areas of ELA, Math, Science, Civics and Middle Grade Acceleration are presented in the chart below. First our actual performance for 2024 is listed then our target performances are listed for the years of 2025 through 2028.

SOS historically has had an average of 70% of our students enter below grade level at levels 1 or 2 in both ELA and Math. However, we have been able to maintain a school grade of "C" based on the high percentage of points received from gains including our L25 students in ELA and Math. During the last contract period (2022 & 2023) and the beginning of our new contract (2024), our 3-year student performance summary is as follows: ELA Proficient (19%, 28%, 31%) ELA Gains (42%, 54%) ELA L25 (54%, 63%). Math Proficiency (31%, 38%, 33%) Math Gains (60%, 56%) Math L25 (75%, 76%). Science Proficiency (29%, 46%, 38%). Civics Proficiency (56%, 44%, 73%) and Middle School Acc Proficiency (67%, 47% 53%). One of the primary indicators of student success on the statewide assessments is the performance of our in-house Progress Monitoring tools (HMH, i-Ready, Achieve, Penda) that every student takes three times a year.

SCHOOL GRADING SCALE FOR MIDDLE SCHOOLS												
	A=64% of points or greater		B=57% to 63% of points		C=44% to 56% of points		D=34% to 43% of points		F=33% of points or less			
FAST SPRING	ELA Prof	ELA Gains	ELA L25 Gains	MATH Prof	MATH Gains	MATH L25 Gains	SCIENCE Prof	CIVICS Prof	Middle School Accel	Total Pts Earned	% of total Possible Points	Grade
2024/Target – FAST	30	42	54	31	60	75	29	56	67	433	48%	C
2024/Actual – FAST	31	54	63	33	56	76	38	73	70	477	53%	C
2024 Target to Actual	+1	+12	+9	+2	-4	+1	+8	+17	+3	+44	+5	C
2025/Target – FAST	34	59	73	44	70	84	44	74	74	556	62%	B
2026/Target – FAST	36	61	75	46	72	86	45	75	75	571	63%	B
2027/Target – FAST	38	63	77	48	74	88	46	76	76	586	65%	A
2028/Target – FAST	40	65	79	50	76	90	47	77	77	601	67%	A

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C. SOS F.A.S.T Proposed Targets for Spring 2025

SCHOOL GRADING SCALE FOR MIDDLE SCHOOLS											
A=64% of points or greater	B=57% to 63% of points			C=44% to 56% of points			D=34% to 43% of points			F=33% of points or less	
FAST SPRING	ELA Prof	ELA Gains	ELA L25 Gains	MATH Prof	MATH Gains	MATH L25 Gains	SCIENCE Prof	CIVICS Prof	Total Pts Earned	% of total Possible Points	Grade
2024/Target – FAST	30	42	54	31	60	75	29	56	433	48%	C
2024/Actual – FAST	31	54	63	33	56	76	38	73	477	53%	C
2024 Target to Actual	+1	+12	+9	+2	-4	+1	+8	+17	+44	+5	C
2025/Target – FAST	34	59	72	34	70	82	39	74	464	58%	B

57% OF 800 = 456 (Based on 139 Students)

SCHOOL GRADING SCALE FOR MIDDLE SCHOOLS											
A=64% of points or greater	B=57% to 63% of points			C=44% to 56% of points			D=34% to 43% of points			F=33% of points or less	
FAST SPRING	ELA Prof	ELA Gains	ELA L25 Gains	MATH Prof	MATH Gains	MATH L25 Gains	CIVICS Prof	SCIENCE Prof	Total Pts Earned	% of total Possible Points	Grade
2024/Actual – FAST	31	54	63	33	56	76	73	38	424	53%	C
2025/Target – FAST	34	59	72	34	70	82	74	39	464	58%	B
# of students	139	139	35	130	130	33	73	49			
Students needed	47	82	25	44	91	27	54	19			
6 th GRADE	41	41	10	41	41	8					
Students needed	13	24	8	14	29	8					
7 th GRADE	49	49	12	49	49	12	73				
Student needed	17	29	9	17	34	10	54				
8 th GRADE	49	49	12	40	40	10		39			
Students needed	17	29	8	13	27	7		19			

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XI. **CONSULTANT’S REPORT:** Dr. James Young (Turnaround Solutions Inc.) – N/A

XII. **VICE PRINCIPAL CURRICULUM & INSTRUCTION REPORT:** Scott

A. F.A.S.T 2024 PM1 RESULTS

- PM1- Progress Monitoring (collect data)
- PM2- January 2025 (collect data)
- PM3- May 2025 (scores that count towards the student and school grade)
- **ELA report**
 - 6th grade- 29% are at or above proficiency.
 - 7th grade- 16% are at or above proficiency.
 - 8th grade- 14% are at or above proficiency.
 - 6th-8th grade as a whole- 20% at or above proficiency.
 - Goals/Targets for students at or above proficiency- Enrichment
 - Goals/Targets for students below proficiency- RTI (response to intervention)
- **Math report**
 - 6th grade- 8% are at or above proficiency.
 - 7th grade- 20% are at or above proficiency.
 - 8th grade- 0% are at or above proficiency.
 - 6th-8th grade as a whole- 10% at or above proficiency.
 - Goals/Targets for students at or above proficiency- Enrichment
 - Goals/Targets for students below proficiency- RTI (response to

B. 1st Quarter A/B Honor Roll Students

6th grade – 8 students, 2 with straight A’s;

7th grade – 11 students with 1 straight A’s

8th grade – 13 students with 1 straight A’s Total of 32 A & A/B Honor Roll Students

C. Attendance and Enrollment

- ✓ Improved this school year!
- ✓ Enrollment is low- 141 students

D. Professional Development Activities

Mrs. Scott said teachers continue with PLC/PD meetings, focusing on data, lesson plan development, and book study—Teach Like A Pirate helps teachers hone their teaching abilities and skills.

XIII. ASSISTANT PRINCIPAL/DEAN OF STUDENTS: Mills

A. School-wide Discipline, Transportation, Health & Welfare Reports

142 Enrolled: 44 sixth graders, 48 seventh graders, 50 eighth graders

B. BTAT (Behavior Threat Assessment Team) & Active Assailant Drills & Fire Drills Monthly

C. Athletic & PBIS Activities

D. Clubs/Mentor Activities (Calendar)

XIV. Charter Requirements – subheadings that does not need approval by the SOS Board:

1. Approval for Contract arrangements/Policy & Procedures – n/a
2. Purchases that should appear on fixed assist list – update- n/a
3. Approval for asset disposals - n/a
4. Professional & H.R. Services (Doesn't need Board Approval) - n/a
5. Business /Legal Services/Report (Doesn't need Board Approval) - n/a
6. Approval for Financial Activities Report(Doesn't need Board Approval) - n/a
7. Facility Report- n/a
8. Extra-Curricular Activities/Athletics – Dean Swilling
 - Students Awards Day, May 22, 2025, 10:00 am SOS Gymnasium
 - 8th Grade Graduation, May 28, 2025, 10:00 am SOS Gymnasium
9. Board Information/Activities - n/a

MOTION TO ADJOURN @ 7:21 pm – closing prayer by Dr. Wims.



MOTION

A Motion was made by Dr. Wims and 2nd by Mr. Ansley to adjourn the meeting.
Meeting adjourned at 7:31 pm. Closing prayer by Dr. Wims.

MEETING FILE NOVEMBER 7, 2024:

(1) Board Meeting Agenda; **(2)** August 15, 2024; Minutes; **(3)** SOS 2025-2026 Preliminary Budget; **(4)** SOS Quarterly Financials; **(5)** PFEP Information; **(6)** COGNIA Information; **(7)** Staff Flowcharts; **(8)** SIP/CNA Report; **(9)** Contract Annual Performance Proposal; **(10)** FAST Proposed Targets; **(11)** 2024 FAST PM1 Summary Results; **(12)** 1st Quarter A/B Honor Roll.

2024 – 2025 School Motto

“Still Raising the Standard of Excellence”

SOS ACADEMY IS

Starting Strong

Staying Strong

Finishing Strong

