

# **SOS ACADEMY CHARTER MIDDLE SCHOOL 102**

## **VIRTUAL ANNUAL GOVERNANCE BOARD MEETING**

**Thursday September 15, 2022, 6:00pm**

### **MINUTES**



**I. CALL TO ORDER AT 6:06 pm by Mr. Ansley / VERIFICATION OF QUORUM – YES**

**Members present:** Mark Ansley, Latoya Williams-Shelton, Reginal Gaffney.

**II. WELCOME/PRAYER/PLEDGE OF ALLEGIANCE**

Welcome and prayer by Principal Mills. Pledge of Allegiance by Dr. Price

**III. APPROVAL OF 7-11-22 Special Meeting**



**MOTION**

It was 1<sup>st</sup> moved by Reginald Gaffney and 2<sup>nd</sup> by Mark Ansley to approve the 7-11-22 special meeting minutes. Motion carried.

**IV. ANNOUNCEMENTS – N/A**

**V. PUBLIC INPUT – N/A**

**VI. COMMENTS FROM PARENT ORGANIZATIONS - Dr. Sharolyn Price**

**A. 2022-2023 Budget and Program**

Dr. Price reported that the original PFEP was \$3,000.00 but was increased to \$5,000.00. It is being resubmitted for approval. The Title I Meeting was held on Tuesday, 9-13-22 and was standing room only. Parents were given information required by the district such as their Right to Know letter, PFEP calendar of events, the Parent & Family Engagement Plan, workshop evaluation form and a copy of the Title I, Part A Annual Overview of the Title I program.

**VII. OLD BUSINESS (School Security Updates) – Director Mills & Mobley**

**A. Security & Mental Health Plans – all plans have been submitted.**

**B. JSO School Security for 2022-2023**

(We are still looking for another security company because of the cost) Initially it was a decreased cost to schools but that has changed. The cost went from \$30,000 to over \$100,000.00 because there is not percentage decrease.

Councilman Gaffney mentioned that he has a suggestion for security and asked if we would contact his office for the name.

**C. BTAT (Behavior Threat Assessment Team) & Active Assailant Drills & Fire Drills Monthly**

The original BTAT Officer has been replaced by Officer Flores. Officer Rankins was promoted within the police department. Coach McKnight joined BTAT team and has finished his mental health training and has received his certificate.

**VIII. NEW BUSINESS: Director Mills**

**A. 2022 – 2023 School Calendar – Board member received a copy.**

**B. 2022 – 2023 SOS Flowchart – changes made to the flowchart to add Genell Mills as Director and Rhodesia Butler as Principal. Board members received a copy.**

**C. Upcoming Fall Charter School Visit 2022-2023 – No date schedule for the site visit. Director Mills mentioned that she will find out at the charter principal's meeting in November.**

- D. 2022-2023 Florida Consortium Approved Teacher/Staff/Admin Evaluations Platforms – Principal Mills said that SOS have used the FL Consortium of Charter School Teach Evaluation System for the past five years.

**E. Charter Requirements – subheadings that need to be approved by SOS Board**

**IX. DIRECTOR’S REPORT: Ms. Genell Mills**

- A. C.A.R.E.S. Grants & Afterschool Program – (2022-2023 Spread Sheet Attached)  
Board members received a copy. Schools received money from the State to close the learning gap that has be due to COVID-19 for after schoolactivities. Funds have not been approved.
- B. 2022-2023 SIP & CNA GOALS & continuing Improvement (Attached)  
Board members received a copy. SIP goals remain the same. The main area of focus is Reading. Even though SOS Academy had the highest C on the westside, we had lowest percentage of proficient readers. The number #1 goal with the Comprehensive Needs Assessment is to improve in Reading.
- C. 2022 FSA School Grade – SOS school letter grade was a “C”. SOS did well compared to other schools.

**X. PRINCIPAL’S REPORT: Ms. Rhodesia Butler**

**A. Orientation & Open House Reviews**

Orientation and open house were standing room only. Parent received information regarding Title I, such explanation of funding, how it benefits professional development for teachers, how it will benefit students for tutoring and parent’s expectations.

Principal Butler mentioned that she would like to have an alumni event because of the attendance and excitement of parents.

Girls Inc. comes to campus on Thursdays to meet with P.E. and career classes, to work with the girls to empower, enrich and education them through their curriculum. Girls Inc. provide field trips and educational opportunities.

Ms. Kohn, PTA President spoke and invited parents to join.

Director Ansley spoke to parents representing SOS Board of Directors.

Teachers introduced themselves and shared the elective courses that are offered during 5<sup>th</sup> and 10<sup>th</sup> period. We now offer creative writing (Gazzara), Ms. Somu (computer and gaming), martial arts/capoeira (Mr. Reed), culinary (Mr. Rickerson), dance, art/drawing and could possibly add chess.

Parents met with teachers for approximately 7-8 minutes in core classes.

**B. Spring 2023 FSA Data Summary**

All students took the baseline testing. Teachers have been involved in PD on Wednesdays reviewing all data. Students are taking accountability for knowing their own data.

Some teachers have started tracking because PM1 will be soon. FS1 at the end September, then PM2 in January 2023. Data drives all decisions; data is used to make sure no student is left behind. Data is being tracked. Board members received a copy of the testing calendar.

**C. New Year Vision**

Academic - Principal Butler reiterated that we would continue focusing on reading. She has acquired academic material (Corrective Reading) that is effective. This will help students close the gaps of where they should be proficient and where they may be under proficiency. It will target level 1 and some of level 2 students. We want students to move collectively as a cohort but most importantly as an individual class. The teachers who are teaching ELA, which was our lowest in percentage, are using the platform with HMH material. This allow student to do assignments and tasks that are aligned with their level and will not be allowed to advance to the next level until they have mastered those assignments.

Principal Butler said teachers are doing an amazing job in using these platforms. Seven students were rewarded in each cohort for the month of August, as well as student of the month, teacher of the month Ms. Hill (math teacher) and staff member of the month (Ms. Guadalupe- in the cafeteria).

Positive behavior intervention will include our cash dollars. Student will be about to purchase items from the store. Principal Butler welcomed all donation / contributions for the school store.

**D. New FSA Testing System & Testing Calendar**  
Board members received a copy.

**XI. CONSULTANT'S REPORT: Dr. James Young (Turnaround Solutions Inc.)**

**A. Food Service Contract Provider for 2022-2023**

Turnaround Solutions is the food service contract provide for 2022-2023. Students seem to enjoy the meals that are prepared and are discarding less food than previous.

**XII. ASSISTANT PRINCIPAL CURRICULUM & INSTRUCTION REPORT: Ms. Shirlene Scott**

**A. On-Line Curriculum Implemented**

Last year we SOS had HMH Houghton Mifflin Harcourt and are continuing with the same curriculum this year. The State of Florida has adopted the BEST standard (Benchmarks for Excellent Student Thinking). The HMH curriculum is aligned to those standards and there are also tools within the curriculum that provide teachers with RTI, that supports them in reading and math. Students are on track to flourish and do what they need to do in academics. The teaches have the necessary tools needed. Teachers completed HMH training and Penda training. Mrs. Scott said she is very pleased with this curriculum.

All teachers have also completed the BEST standard training that took place over the summer.

**B. 2022-2023 In-house Teacher Assessment Platforms**

Benchmark base and assessment walk thru tool is used to make sure that teachers have the proper support needed and to make sure that they are executing the professional development training.

The component that the Benchmark instruction Assessment walk thru is instruction and delivery, evidence of student learning and assessment of student learning. In house teacher assessment platform includes common board configuration, making sure the standards are written out and, on the board, making sure the student understands the standards that are written on the board.

**C. Director Approved Professional Development Information (Calendar Attached)**

The professional development calendar covers content level PLC's, professional learning community, grade level plc. Upcoming book studies will include; Training Camp, Teach Like A Pirate and The Innovators Mindset.

**XIII. ASSISTANT PRINCIPAL/DEAN OF STUDENTS: Ms. Stacey Mobley**

**A. Attendance, Enrollment, School-wide Discipline, Transportation, Health & Welfare Reports**

- ♦ Enrollment target is 150, current enrollment 140.
- ♦ Health & Welfare Report – All reports will be submitted to Tony Bouchard who is the new contact person for the health and welfare report. Ms. Tracie has retired.
- ♦ School-wide Discipline - no major problems. Principal Butler was proud to mentioned that 6 weeks into the school year and only 5 referrals has been written. Ice cream and pizza parties will be rewarded to those students.
- ♦ Transport contract was renewed with Randall Transportation Service

**B. Monthly Student Services Reports**

**XIV. Charter Requirements – subheadings that need to be approved by SOS Board:**

**4a-d, 5a-h, 6a&b and 9a.**

1. Approval for Contract arrangements/Policy & Procedures – N/A
2. Purchases that should appear on fixed assist list – update – N/A
3. Approval for asset disposals – N/A
4. **Approval for professional & H.R. Services:** Mrs. Hill
  - a. 2022-2023 Staff – Ms. Hill introduced the staff
  - b. Out of field teacher – no out of field teachers
  - c. Substitutes (ESS) we will be using ESE for substitute as we work hard towards filling vacancies. We have 2 long-term subs for ELA and Math
  - d. 2022-2023 Professional Development Plan (presented earlier) Board member received a copy of the professional development plan.



**MOTION**

1<sup>st</sup> moved by Mr. Gaffney and 2<sup>nd</sup> by Mr. Ansley to approve Items 4a -d mentioned above. Motion carried.

**5. Approval of Business /Legal Services/Report:** Mrs. Hill

- a. Randall Bus Transportation – continued contract.
- b. Playworks Therapy – continued contract for this year.
- c. Turn Around Solutions – continued contract. Dr. Young is also our food service provider
- d. Audit Engagement Letter – already been approved.
- e. Capital Outlay Plan – remain the same

- f. Education Financial – Fundraising – consultants (ERC and Singleton Consulting Services) – discussed in July. Working with outside agencies to help secure funding for SOS Academy.
- g. 2022 – 2023 Teacher Salary Increase Allocation (TSIA) – this year it was \$39,000, since we didn't have any new teachers, we took the current teaching positions and divided that into teacher salaries
- h. New Perspective Therapeutic Services – Nigeria McHellon will be the contact person.



**MOTION**

1<sup>st</sup> moved by Mr. Gaffney and 2<sup>nd</sup> by Mr. Ansley to approve Items 5a -h mentioned above. Motion carried.

**6. Approval for Financial Activities Report: Director Mills & Mrs. Kaye Hill**

- a. Monthly Financial Reports – Balance Sheet as of June 30 2022
- b. 2022 – 2023 Preliminary Fall Budget: Director Mills
- c. 2022-2023 Preliminary Student Enrollment of 150



**MOTION**

1<sup>st</sup> moved by Mr. Gaffney and 2<sup>nd</sup> by Mr. Ansley to approve the monthly financial reports and the 2022-2023 Preliminary Fall Budget. Motion carried

**e. SOS Sur Sales Tax Update -**

The Sur Sales tax is divided to schools per FTE. The marque will be paid out of surtax money. The marque sign is scheduled for installation on Sept 23th, weather permitting.

**f. Fundraising**

Fundraising ideas is forthcoming from Principal Butler. Director Mills said she will also be working in this area of being more creative in generating more funds for SOS Academy.

**7. Facility Report Update- Mrs. Hill – n/a**

**8. Extra-Curricular Activities/Athletics: Ms. Butler & Coach McKnight**

- a. SOS 2022-2023 program  
Principal Butler said staff, students and parent are very excited. It has been standing room only at the volleyball games. The athletic department is generating funds which will be used for the students.

**9. Board Information/Activities: Director Mills**

- a. Approval of New Board Member Applications – Mrs. Geraldine Jackson



**MOTION**

1<sup>st</sup> moved by Latoya Williams and 2<sup>nd</sup> by Mr. Ansley to approve the Geraldine Jackson as a new board member. Motion carried

**XV. MOTION TO ADJOURN @ 7:26 pm.**

**XVI. MEETING FILE: (Agenda, July 11, 2021, Minutes, 2022-2023: School Calendar, SOS Flowchart, CARES Funding & Program, SIP & CNA GOALS, Preliminary Fall Budget, July Monthly Financials, SOS 2022 FSA Data, PFEP Calendar, Testing Calendar and Pdf Calendar)**

**2022 – 2023 School Motto**

**“Still Raising the Standard of Excellence”**

**SOS ACADEMY IS**

Starting **Strong**

**Staying** Strong

Finishing **Strong**



**“It’s Show Time!”**

