

SOS ACADEMY CHARTER MIDDLE SCHOOL 102

VIRTUAL ANNUAL GOVERNANCE BOARD MEETING



Thursday May 5, 2022, 6:00pm

MINUTES

I. CALL TO ORDER/VERIFICATION OF QUORUM

The meeting was called to order at 6:05 pm by Vice Chair, Mark Ansley. A Quorum was present. Board Members included: Mr. Mark Ansley, Pastor Cedric Matthews, Mr. Frederick McClendon, Councilman Reginald Gaffney, and Board Chair Attorney LaToya Shelton-Williams.

II. WELCOME/PRAYER/PLEDGE OF ALLEGIANCE

Welcome was given by Principal Mills; the Prayer was given by Pastor Cedric Matthews and the Pledge was led by Mrs. Sharolyn Price.

III. APPROVAL OF 2-3-2022 MINUTES

Board Chair Williams call for the question to vote on the minutes. The motion was made by Board Member Ansley to accept the minutes and seconded by Board Member Gaffney.

IV. ANNOUNCEMENTS

A. Upcoming Charter School Annual Review March 23, 2022, UPDATE

Principal Mills gave a summary of the Review stating that this was the first annual review conducted by the District. She also stated this was not an indication of contract violation but to assist in areas for attachment deliverables and other charter school requirements. The rereview was attached. Board Member Ansley commented on the fact that all the instruction/academic area was in full compliance.

B. Congratulations TO Board Member Reginald Gaffney on his campaign for the Florida Senate.

Board Member Gaffney thanked everyone for their support.

V. PUBLIC INPUT

A. Several 8th Grade parents made comments concerning the upcoming graduation and how happy they were to see it would be in person again after two years.

VI. COMMENTS FROM PARENT ORGANIZATIONS - Dr. Sharolyn Price

A. PFEP Information

Dr. Sharolyn Price informed everyone that all requirements had been met for 2022 PFEP. She thanked several Parents who were present for their support. In addition, she stated that at the final meeting, the team worked on the Title 1 – Part A budget for 2022-2023 in addition to reviewing the successful closing and monitoring of spending for the 2021-2022. She also said that the PFEP Team had completed the Title 1 Part A 2022-2023 Plan.

VII. OLD BUSINESS (School Security Updates) – Mills & Mobley

A. Security & Mental Health Plans: Update:

Ms. Mobley stated that All Security and Health requirements are on schedule to be completed by the end of the year and it has been a pleasure working with our Mental Health partners this

year. These partnerships have benefitted both students and parents. She also says she plans to recommend continuing the relationship for 2022-2023.

B. JSO School Security - Renewal to use JSO for 2022-2023

Principal Mills announced that the school had again selected to continue working with JSO for the coming year.

C. BTAT (Behavior Threat Assessment Team) & Active Assailant Drills & Fire Drills Monthly:

Ms. Mobley stated the BTAT has continued to work successfully to keep the students and staff safe at SOS. She also said that there is a schedule Raptor Drill that would take place this month. All drills have been conducted and submitted to the District via the virtual link.

VIII. NEW BUSINESS – Ms. Mills

A. Charter link System – ALL reports are updated monthly

Principal stated that all reports have been regularly submitted to the Charter via the Charter Link System.

B. 2021-2022 New School Year 8th Grade Graduation (In Person & Virtual)

Principal announced that the 2022 Graduation Ceremony would be in person in the gymnasium on Wednesday May 2025 from 10:00am – 12:00pm. Still maintaining safety precautions, she stated that each graduate would receive 3 tickets. There are 42 graduated.

IX. DIRECTOR'S/PRINCIPAL'S REPORT – Ms. Genell Mills

A. Part – A Title I, II & IV, C.A.R.E.S. & ESSER 1 2 & 3 Plans/Fundings Update

Principal Mills gave a quarterly update/overview of the schools Title 1, II & III Part-A Plans in addition to the CARES/ESSER Plans. She began by stating that the ending funding amounts for all the plans was listed and that the school was on track in completing the required and approved plans funding. She gave accolades to Mrs. Hill for all the work she has put into making sure these plans were and are monitored as required. The Plans were attached with indicating date certain for funds expenditure.

B. 2021-2022 CNA & SIP GOALS & continuing Improvement

Principal Mills gave the quarterly updated on monitoring of the Schools SIP and CNA Plans. She began by stating that the plans have been monitored presented regularly to stakeholders which include weekly Leadership Meetings, Bi-weekly Staff Meetings, PFEP Meetings, Board Meetings and through constant submission to the District on spending. She was positive that the School would be in full compliance for the 2021-2022 school year. In addition, the Academic and Non-Academic (Student Behavior/Discipline) portions of the plans were and are discussed during these presentations as well. She gave accolades to both Mrs. Scott and Ms. Mobley for outstanding work.

X. CONSULTANT'S REPORT – Dr. James Young (Turnaround Solutions Inc.)

A. Will Provide luncheon for staff on May 18, 2022

Dr. Young will provide lunch for the staff on May 18, 2022. He also gave a monetary donation to the school for assistance with the graduation ceremony.

XI. ASSISTANT PRINCIPAL CURRICULUM & INSTRUCTION REPORT – Ms. Shirlene Scott

A. Professional Development Information

Mrs. Scott discussed the PDF and stated that the teams meet bi-weekly via both PLC's and subject area meetings. She stated that teams were hard at work preparing students for the Spring 2022 FSA. She also mentioned that this would be the last year for the FSA, that it is going to be replaced with a year-round monitoring system three times a year.

B. Academic Performance Update – Monitoring for Title I Part, SIP & CAN

Mrs. Scott stated that the school was on schedule with continuous monitoring of our SIP/CAN Plans in preparing students for the FSA. She stated that ELA/Reading had been our lowest areas according to our analyses through the SIP/CNA. To be in compliance with our plans, students have been given additional help in ELA/reading and writing. We use pull outs to assist as well as teachers using their planning periods before and after school to provide extra help.

C. FSA Testing Update

Mrs. Scott reminded everyone of the Testing Schedule that had been sent earlier and was posted on our website.

XII. ASSISTANT PRINCIPAL/DEAN OF STUDENTS– Ms. Stacey Mobley

**A. Attendance, Enrollment, School-wide Discipline, Transportation, Health & Welfare Reports
6th (41), 7th (42) & 8th (65) = 148**

Ms. Mobley gave the enrollment, Discipline, Transportation and Health & Welfare Reports stating what our current enrollment numbers are. She continued by stating that discipline reports have been low percentage according to many middle schools. The low incidents are a direct result to much conflict resolution, parent contact and other preventive methods in place here at SOS. Transportation reports are submitted, and bus searches are conducted for safety. At this time, SOS has only one bus. She concluded that all health and welfare reports are submitted regularly as required.

XIII. Charter Requirements – subheadings that need to be approved by SOS Board: 4a & b, e, and 6a & b.

1. Approval for Contract arrangements/Policy & Procedures

a. Planning Services for new facilities contract – Director Ansley Update

Directors Ansley and Gaffney stated that the City of Jacksonville is in negotiations to have the lease completed by the required date. They really don't foresee in negative problems.

2. Purchases that should appear on fixed assist list - update

a. NA

3. Approval for asset disposals

a. NA

4. Approval for professional & H.R. Services – Mrs. Hill

a. Out of Field Teachers

Mrs. Hill reported to the Board that SOS has currently 1 teacher that is out of field for Health.

5. Approval of Business /Legal Services/Report

a. NA

6. Approval for Financial Activities Report: Ms. Kaye Hill

a. Monthly Financial Reports were presented by Mrs. Hill

(Includes: Current Budget Updates, Financial Reports, Capital Expenses, Sales Tax Updates, Assets, Disposals and fund Raising, etc.)

Mrs. Hill presented to the Board SOS' Balance Sheet and Profit & Loss Statements. Mrs. Hill explained to the Board that SOS' total net income was \$90,784, but there is concern that 91% of that net income is in "restricted funds" which means those funds are specifically earmarked for special projects such as Title 1, National School Lunch Program and Capital Outlay. For the period reported, the General Fund had a net income of -\$6,277.

She also piggy backed on Principal Mills Presentation on the Schools Title I, II and IV Part-A Plans and the CARES/ESSER Plans. She confirmed that SOS was on target to expend the allotted funding according to the approved expenditures.

b. SOS Sales Tax Update

Mrs. Hill informed the Board that SOS' has received from Duval County School District sales tax revenue through January of 2022 a total of \$97,716. January 2022 sales tax revenue was received and recorded April 6, 2022. Of the \$97,716, \$46,949 are encumbered funds for a new marquee for the school; \$23,474.50 has been paid towards the new marquee. Mr. Ansley asked if the sales tax revenue was a constant amount. Ms. Mills, reiterated to the board that sales tax revenue is tied to the school's student enrollment and FTE, which means that "the more students the school enrolls the higher the FTE and the more sales tax and FEFP revenue is generated for the school.

c. 2022-2023 – Projected enrollment

Ms. Mills presented to the Board that SOS' projected enrollment for the upcoming school year is 150 students, she stated that we hope to increase that number to 200 students by the Survey 3 FTE period, which is in February of the following calendar year.

7. Facility Report

a. Other Facility Repairs Updates

NA

b. Extra-Curricular Activities/Athletics (Ms. Mobley)

NA

c. Board Information/Activities

NA

XIV. MOTION TO ADJOURN AT 7:46 pm

XV. MEETING FILE

Agenda, PFEP Report, Achieve 3000, I-Ready, FSA testing schedule, Honor Roll students, student discipline report, Balance Sheet, Profit & Loss Statement

2021 – 2022 School Motto

“Still Raising the Standard of Excellence”

SOS ACADEMY IS

Starting **Strong**

Staying Strong

Finishing **Strong**

