



# **SOS ACADEMY CHARTER MIDDLE SCHOOL GOVERNANCE BOARD MEETING CONFERENCE CALL**



**Thursday, March 5, 2020, 6:00 pm**

**BOD Members Present:** Vice Chair – Linda Lewis, Lillian Haywood, Frederick McClendon, Genell Mills

## **A G E N D A**

### **I. CALL TO ORDER/VERIFICATION OF QUORUM**

Meeting was called to order at 6:10 pm by Vice Chair Linda Lewis. Quorum present.

### **II. WELCOME/PRAYER/PLEDGE OF ALLEGIANCE**

Vice Chair Linda Lewis welcomed everyone and prayer was offered by Councilman Reginald Gaffney. Everyone recited the Pledge of Allegiance.

### **III. APPROVAL OF 12-5-2019 MINUTES**



#### **MOTION**

It was 1<sup>st</sup> moved by Linda Lewis and 2<sup>nd</sup> by Lillian Haywood to approve 12-5-10 minutes.  
Motion carried.

### **IV. ANNOUNCEMENTS - n/a**

### **V. PUBLIC INPUT – n/a**

### **VI. COMMENTS FROM PARENT ORGANIZATIONS – Dr. Sharolyn Price**

#### **A. End of the Year Parent Developmental Meeting – Thursday 3-19-20 @ 6:00pm**

Dr. Price will be meeting with parents on March 19<sup>th</sup> to discuss strategies and activities that will bring in more parents, fundraising activities, etc.

### **VII. OLD BUSINESS (School Security Updates) – Mills & Mobley**

#### **A. Security & Mental Health Plans Update (District Plan)**

Principal Mills thanked Councilman Gaffney and Mr. Ansley for their assistance in having security cameras installed on yesterday. Mr. Ansley mentioned that four to five security gates should be installed by the end of April.

#### **B. BTAT (Behavior Threat Assessment Team)**

#### **C. Active Assailant Drills & Fire Drills Monthly**

These activities are under the leadership of Ms. Mobley and meet monthly. Ms. Mills mentioned that Ms. Mobley is doing an excellent job.

#### **D. Security Improvement Funds through City – Updates**

#### **E. Best and Brightest Recognition Bonus Update**

Best and Brightest funds was expected to be last year. Not sure when recognition funds will be disbursed for teachers. More information is expected later. Two teachers from SOS be recipients of the Best and Brightest bonus recognition.

## **VIII. NEW BUSINESS – Ms. Mills**

### **A. Charter Schools Preparation for the Corona Virus**

Principal Mills mentioned that she received a memo from the District regarding the corona virus. All school will be disinfected during spring break.

Dr. Diana Greene, Superintendent of Duval County Public Schools, has directed several actions for district and schools to take to combat the spread of the Coronavirus, COVID-19.

Beginning Wednesday, March 4, the district will begin the process of sanitizing and disinfection of all schools using Center for Biocide Chemistries approved viral disinfectants. All schools will be treated between Wednesday and the end of Spring Break, March 15th.

### **B. Cognia Accreditation Process (Formerly Advanced Ed)**

The accreditation process was formerly named Advanced Ed but is renamed to Cognia Accreditation Process. Due to the name change the accreditation date has been extended thru June 20, 2024. A revised certificate of accreditation will be issued and mail prior to the end of the current tem of June 30, 2020.

### **C. End of Year Activities – Calendar**

Board members received a copy of end of year activities. Calendar is on file.

### **D. Addressing Parent Complaint on teacher to District**

Principal Mills, Mrs. Scott, Ms. Mobley and Mrs. Hill will have a conference call, 3-6-20 regarding allegations against a staff member by two parents. SOS staff investigated the situation and found none of the statement to be true.

## **IX. DIRECTOR'S/PRINCIPAL'S REPORT – Ms. Genell Mills**

### **A. 2020 Academic Goals & Student Academic Performance Predictions**

Board members received a copy of the FSA 2020 academic targets. Baseline: FSA Spring 2019 Results

Student breakdown by grade levels based on 142 ELA & a43 MA students that count:

**6<sup>th</sup> graders:** 43/50      **7<sup>th</sup> graders:** 47/61      **8<sup>th</sup> graders:** 52/56

### **B. 2019-2020 End of year focus calendar**

Board members received a copy of the testing schedule.

## **X. CONSULTANT'S REPORT – Dr. James Young (Turnaround Solutions Inc.)**

Ms. Mills mentioned that Dr. Young is scheduled to visit the school to review the baseline data.

## **XI. ASSISTANT PRINCIPAL CURRICULUM & INSTRUCTION REPORT – Ms. Shirlene Scott**

### **A. Mid-Term (6<sup>th</sup>, 7<sup>th</sup>, & 8<sup>th</sup> Grade Teams) Instructional & Curriculum Reports**

### **B. I-Ready Math In-service refresher training 2-4-20**

Ms. Mills mentioned that Mrs. Scott was very instrumental in preparing the iReady data. Mrs. Scott was unable be on the call due to illness.

## **XII. ASSISTANT PRINCIPAL/DEAN OF STUDENTS– Ms. Stacey Mobley**

### **A. School-wide Discipline, Transportation, Health & Welfare Reports**

### **B. 50 sixth graders; 61 seventh graders and 56 eighth graders = Current Total of 167**

**Our Target is 180 to 200**

**XIII. Charter Requirements – subheadings that to be approved by SOS Board: 4, 6 & 9**

1. Approval for Contract arrangements/Policy & Procedures – n/a
2. Approval for Purchases that should appear on fixed assist list – n/a
3. Approval for asset disposals – n/a
4. **Approval for professional & H.R. Services – Out of Field Teacher(s)**
  - a. Approval of out-of-field teacher Tony Paul – certified in Social Sciences/out-of-field area Language Arts 7<sup>th</sup> grade – Ms. Hill mentioned to board that parent notices were given to students to take home on February 5, 2020.
5. Approval of Business /Legal Services/Report – n/a
6. **Approval for Financial Activities Report: Ms. Kaye Hill**
  - a. Monthly Financial Reports –  
Mrs. Hill presented the 2019-2020 Mid-Year (Spring Budget) and January 31, 2020 financials:  
Mrs. Hill mentioned that even though SOS Academy's financials show **total** school is operating in the black, Middle School General Funds are negative (\$31,599) we need to increase fundraising and school donation activities, to bring the Middle School General Fund to a positive balance. Board members receive a copy of the Balance Sheet, Profit & Loss Sheet for January 31, 2020 and Mid-Year budget for approval.

**MOTION**



It was 1<sup>st</sup> moved by Linda Lewis and 2<sup>nd</sup> by Lillian Haywood to approve the monthly financials and Professional & H.R. Services, out-of-field teacher. Motion carried.

7. Facility Report – n/a
8. Extra-Curricular Activities/Athletics (Ms. Mobley)
  - a. Mentoring & Clubs continue
  - b. Implemented a Music Program
9. Board Information/Activities
  - a. Addition of Mr. Mark Ansley, Reginald Gaffney & Dr. Dee Williams (waiting on completion of Governance Board information and fingerprint information from District)

**XIV. MOTION TO ADJOURN @6:39 pm.**

**2019 – 2020 School Motto**

**“Still Raising the Standard of Excellence”**

**SOS ACADEMY IS**



Starting **Strong**  
Staying **Strong**  
Finishing **Strong**

